



DEPARTMENT OF TRANSPORTATION
Milwaukee County

Brian Dranzik • Director
• Highway Commissioner

Request for Qualifications (RFQ)

Stormwater Management Plan (SWMP) and Right of Way Plat (Plat) Preparation

RE: WisDOT I.D. 2216-01-00
CTH S West Mill Road
North 43rd Street to North Sydney Place
Cities of Milwaukee and Glendale
Milwaukee County

The Milwaukee County Department of Transportation is requesting a Statement of Qualifications (SOQ) to provide professional services for the preparation of the SWMP and Plat for a PROJECT in Milwaukee County. The PROJECT consists of reconstructing West Mill Road (CTH S) from North 43rd Street to North Sydney Place.

The SWMP work includes preparing a SWMP per the requirements of Chapter 13 of the Metropolitan Milwaukee Sewerage District (MMSD) and the requirements of the City of Milwaukee and the requirements of the City of Glendale. The work also includes determining the amount of impervious area within the project area right-of-way in each municipality before construction and after construction, determining the amount of runoff from the roadway before and after construction, and determining the amount and type of detention (two options for the detention will be recommended), if any, necessary to comply with local and MMSD requirements. The work also includes preparing the WisDOT Stormwater Drainage-WQ Spreadsheet and all supplementary spreadsheets as directed by the MUNICIPALITY and preparing the WisDOT Channel Grass Lining or Channel Rock Design Spreadsheets as necessary. The work also includes designing storm sewers and ditches to reflect the results of the SWMP and the above spreadsheets. The work also includes all plan sheets, miscellaneous quantities and special provisions for the final PS&E and bid documents. Submit the design to the MUNICIPALITY for review and approval. The Southeast Region Local Program Management Consultant will also be reviewing all pertinent submittals.

The Plat work entails preparing a traditional right of way plat and associated legal descriptions for the subject PROJECT. The Plat work also includes title searches and updates and the preparation of an Encroachment Report. All Plat work is to be done in accordance with the State of Wisconsin Facilities Development Manual (FDM) and the Local Public Agency (LPA) Manual for Right of Way Acquisition.

MILWAUKEE COUNTY – CITY CAMPUS 2711 WEST WELLS STREET SUITE 300 MILWAUKEE, WI 53208
PHONE NUMBERS: Administration 414 -278-4892 Transportation Services 414-278-5096
FAX NUMBERS: Administration 414 -223-1899 Transportation Services 414-223-1850

The SOQ should include recent experience of your firm (i.e. projects within the last 2 to 4 years), identification of key project personnel and their qualifications, and a maximum of three (similar project) references which may be contacted. The key personnel listed in the SOQ shall be the individuals who will be doing the work.

One (1) original and three (3) copies of the SOQ shall be received no later than 2:00 p.m., April 10, 2014 and addressed as follows:

Andrea Weddle-Henning, P.E.
Manager - Highway Design and Construction Engineering
Milwaukee County Department of Transportation
Transportation Services Division
2711 West Wells Street, Suite 300
Milwaukee, WI 53208

SOQ by joint venture groups as well as individual firms will be considered. Three firms will be short listed. An interview will not be scheduled to further assess your firm's qualifications. **Milwaukee County reserves the right to enter into immediate negotiations and contract award with any short listed firm based solely on the information contained in the SOQ.**

Milwaukee County has established overall participation goals on the purchase of goods and services, and construction services utilized in County procurements with Disadvantaged Business Enterprise (DBE) certified firms, in accordance with Chapter 42 of the Milwaukee County Code of General Ordinances. While this opportunity does not have a specific DBE participation goal, all respondents to this solicitation are encouraged to seek out and utilize DBE firms **on Milwaukee County's construction-related procurements and contracts**. The directory of certified firms, and further assistance with this initiative, can be obtained by contacting the Community Business Development Partners Department of Milwaukee County (CBDP) at (414) 278-4747, or cbdpcompliance@milwcnty.com.

The directory of DBE firms currently certified in the State of Wisconsin can be found at: <https://app.mylcm.com/wisdot/Reports/WisDotUCPDirectory.aspx>
The SOQ will be evaluated and ranked on the following criteria:

<u>Evaluation Criteria</u>	<u>Weight</u>
Project Experience	35%
Key Project Personnel Credentials	55%
Project References	10%

A tentative schedule for award of this contract is as follows:

<u>Activity</u>	<u>Target Date</u>
Receive SOQ	April 10, 2014
Evaluate SOQ/Shortlist	April 11, 2014
Select Firm	April 16, 2014
Request Cost Proposal	April 17, 2014
Receive Cost Proposal	April 23, 2014
Negotiate Contract	April 24-30, 2014
Issue Notice to Proceed	May 15, 2014

A cost proposal will be requested from the selected firm. The selected firm will enter into negotiations for a three-party contract with Milwaukee County and the State of Wisconsin.

If negotiations result in an award of a contract to the selected firm, then all remaining firms will be notified accordingly. If negotiations with the selected firm fail to result in a contract award, then a cost proposal will be requested and negotiations will begin with the next firm selected on the shortlist, and so on.

All questions regarding the project and this announcement shall be directed to Joseph Wieczorek at (414) 278-4893 or fax (414) 223-1850.